

OLIVE BRANCH BOARD OF ADJUSTMENT

DESIGN REVIEW VARIANCE APPLICATION

9200 PIGEON ROOST ROAD
OLIVE BRANCH, MS 38654

PHONE: 662-892-9334
FAX: 662-892-9346

(Office use only)

RECEIVED BY: _____

APPLICATION FEE: No Fee Required

DATE RECEIVED: _____

PLANNER: _____

ADDRESS OF PROPERTY: _____

NEAREST INTERSECTION: _____

SECTION: _____ TOWNSHIP: _____ RANGE: _____ EXISTING ZONING: _____

VARIANCE FROM THE REQUIREMENTS OF ARTICLE _____, PARAGRAPH _____, PAGE _____, OF THE OLIVE BRANCH DESIGN REVIEW ORDINANCE TO ALLOW: _____

The following statements will need to be addressed. Space is provided for a response or a separate sheet may be used.

1. Identify the special conditions and/or circumstances that are peculiar to the land, structures, or buildings involved and are not generally applicable to other lands, structures, or buildings in the same district other lands, structures, or buildings in the same district.

2. Explain how the literal interpretation of the requirements of the Design Review Ordinance deprive you of rights commonly enjoyed by other properties in the same district, and would not confer upon you any special privilege that would otherwise be denied to other properties in the same district.

3. Explain how the special conditions and/or circumstances present do not result from your own actions.

4. Explain how the proposed modification upholds the intent and spirit of the ordinance by providing an equal or better standard or protection and aesthetic value than the strict requirements of the Ordinance.

Note: If property owner is to be represented by another person, a designation of agent form must be notarized and turned in with the application materials. (Please Print)

Property Owner or Designated Agent	Address	Telephone	Fax	E-mail
Developer/Engineer	Address	Telephone	Fax	E-mail

I, the undersigned, being the owner of record, or the owner's designated agent, certify that the above information is true and correct to the best of my knowledge. I further agree that I am informed concerning the provisions of the Design Review Ordinance of the City of Olive Branch, Mississippi, as it affects the approval of variance requests by the City. Applicant states that the following items are included with this application at the time of submission:

- _____ A drawing of the property sought to be considered, drawn to scale, showing the dimensions thereof, the proposed development of the site, including building locations, parking and traffic circulation, access points, landscaping, etc. The critical dimensions from all buildings and structures to their relative property lines, and the width of any street, roads, or alleys contiguous thereto. (one 8.5" x 11" copy)
- _____ A transparency of the drawing listed above. (one 8.5" x 11" copy)
- _____ Where necessary, considering the nature of the request, the application should contain a color rendering of the project, paint chips, roofing material samples, catalog cut-sheets, and such other information as the Board of Adjustments may require to fully and adequately evaluate the effect of the proposed variance.
- _____ A drawing of the neighborhood, drawn to scale, showing all properties, and the owners of those properties, within 500 ft. of any property line of the subject property including the dimensions of each property, and the widths of all streets, roads or alleys. (one 8.5" x 11" copy)

SIGNATURE OF PROPERTY OWNER OR DESIGNATED AGENT

DATE

CHAIRMAN, OLIVE BRANCH BOARD OF ADJUSTMENT

APPROVE / DISAPPROVE

DATE

MAYOR, OLIVE BRANCH MAYOR AND BOARD OF ALDERMEN

APPROVE / DISAPPROVE

DATE

