

**AGENDA**  
**CITY OF OLIVE BRANCH**  
**BOARD MEETING**  
**6:30 P.M.**  
**JANUARY 3, 2012**

1

**CALL TO ORDER:**

**ROLL CALL (Establish Quorum):**

**APPROVAL OF MINUTES:**

1. Approve minutes of the Regular Meeting of December 20, 2011.

**CONSENT AGENDA:**

1. Travel/Training
2. Authorize designation of one (1) vehicle as unmarked vehicles and direct the City Clerk to furnish appropriate documentation to the Office of the State Auditor.
3. Authorize amendment to City of Olive Branch's fixed asset inventory.
4. Authorize the purchase of and payment for two (2) Ford Crown Victoria's from the Missouri Highway Patrol and associated equipment for use by the Olive Branch Police Department.
5. Authorize the City to pay back pay to Shannon Glode in the amount of \$509.92, Thomas Anderson in the amount of \$518.13 and Triston Anderson in the amount of \$528.22 and determine these employees were deprived of compensation and the compensation was due to them.
6. Approve expenditures for Christmas Lighting Contest pursuant to Section 17-3-1 and authorize payment of same.
7. Accept donation in the amount of \$487.10 from Fred's Dollar Store; funds will be used to assist the Olive Branch Fire Department with general operating expenses.
8. Authorize the City to pay back pay to Terrence Mercadal in the amount of \$125.78 and determine the employee was deprived of compensation and the compensation was due to them.

**PLANNING COMMISSION / OLD BUSINESS:**

1. Consideration of application for a Final Plat Revision, Lot 109, Phase 2, Arbors of Wedgewood Subdivision, submitted by Bancorp South. Subject property is located on the west side of Pleasant Hill Road and south of Goodman Road. Tract of land consists of 1.74 acres, situated in Section 35, Township 1 south, Range 7 west, and zoned "R-3" PUD, Planned Residential District. *Tabled til this date in meeting of December 20, 2011.*

**PLANNING COMMISSION / NEW BUSINESS:**

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2

1. Action on motion determining the actual cost of cleaning the following properties, determining whether to assess a penalty, and to declare whether the debt will be collected by civil suit or placed as a lien on the property taxes.

John T. Carrigan	9859 Devon Ridge Drive	1065-2226.0-00043.00
Jacqueline Slater	4156 Destin Drive	2061-1106.0-00031.00

**OLD BUSINESS:**

1. Consideration of request from Mr. Charlie Pogue, Prime Development Corp. for extension of time to complete all improvements to Mineral Wells Commercial Subdivision. *Tabled til this date in meeting of December 20, 2011.*

**NEW BUSINESS:**

1. Consideration of recommendation for approval of Change Order #1 with Brocato Construction, Inc., in the amount of \$4,760.00, relative to Hwy 305 Utilities Relocation, increasing the contract amount from \$1,787,914.06 to \$1,792,674.06.
2. Consideration of request for authorization to purchase recreational activities insurance coverage for Olive Branch Parks & Recreation and pay all associated costs.

**EXECUTIVE SESSION:**

1. Personnel matters in the Fire Department
  - a) *Consideration of recommendation for employee promotion and salary increase.*
  - b) *Consideration of recommendation for employee step increase (anniversary).*
2. Personnel matters in the General Services Department  
*Consideration of request for Administrative Leave.*

**CLAIMS DOCKETS:**

Warrant report #01032012, dated 12/29/2011, 201 invoices totaling \$479,086.89.