

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
FEBRUARY 21, 2012

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CALL TO ORDER:

ROLL CALL (Establish Quorum):

APPROVAL OF MINUTES:

1. Approve minutes of the Regular Meeting of February 7, 2012.

CONSENT AGENDA:

1. Travel/Training
2. Set Public Hearing date regarding Re-Districting for April 3, 2012.
3. Approve amendments and additions to the Police Policy and Procedure Manual.
4. Approve revisions to the City of Olive Branch travel and training policy.
5. Approve revision to July 19, 2011 and September 20, 2011 weedy lot assessments pertaining to 10445 Catalpa.
6. Approve Tower Control Agreement renewal between the City and the Federal Aviation Administration.
7. Authorize the City of Olive Branch to enter into a Business Class Service Order Agreement with Comcast and pay all associated costs.
8. Authorize the City of Olive Branch to enter into a preventative maintenance agreement with Eldridge Services, Inc. and pay all associated costs.
9. Approve annual support agreement 2012 with EMS Consultants for the Ambulance Department.
10. Approve Memorandum of Understanding and Indemnity Agreement between the City of Olive Branch and U.S. Deputy Marshall Owen R. Woods relative to the participant visiting the fire facilities and riding in or upon departmental apparatus and participation in the Emergency Medical Technician training at the scene of a fire or other emergencies.
11. Authorize the City to advertise and seek bids for Sewer Rehabilitation Phase II Project.
12. Authorize the City of Olive Branch to add one (1) patrol officer position to the current approved staff.
13. Approve National Animal Control Association as a professional membership at request of Don Gammage, Chief of Police, and authorize city to make payment for same.
14. Set Public Hearing date for consideration of application for Project Text Amendment Approval, Fox Hunt Center Planned Commercial Subdivision/Fox Hunt Subdivision, Third

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Addition PUD, submitted by Bancorp South. Subject property is located on the northeast corner of Alexander Road and Highway 302. Tracts of land consists of 8.7 acres, and 20.64 acres respectively; both situated in Section 26, Township 2 south, Range 6 west, and zoned "C-4", Planned Commercial District. *Public Hearing date set for March 20, 2012.*

15. Set Public Hearing date for consideration of application for Project Text Amendment Approval, Gwin Farms Subdivision, submitted by Bancorp South. Subject property is located on the north side of College Road, west of Highway 305. Tract of land consists of 115.20 acres, 213 Lots, situated in Section 9, Township 2 south, Range 6 west, and zoned "R-3", Planned Residential District. *Public Hearing date set for March 20, 2012.*

PLANNING COMMISSION / NEW BUSINESS:

1. Consideration of application for Final Plat Approval, Alexander Industrial Park Subdivision, submitted by Metro Investment Company. Subject property is located south of Stateline Road, east side of Alexander Road, and north of Desoto Road. Tract of land consists of 64.884 acres, 3 Lots, situated in Section 23, Township 1 south, Range 6 west, and zoned "M-2", Heavy Industrial District.
2. Consideration of request to correct scrivener's errors on the Final Plat of Lots 5 and 5A of Windstone Commercial Subdivision, recorded in Plat Book 109, Page 45 of the DeSoto County Chancery Clerk's Office, requested by Greg Russell. The subject property is located on the north side of MS Highway 302, east of Windstone Boulevard, and west of Pleasant Hill Road in Section 26, Township 1 south, Range 7 west, consisting of two lots, 1.48 acres, zoned "PUD," Planned Unit Development.

NEW BUSINESS:

1. Consideration of approval of Lease Agreement with Desoto County pertaining to 7600 Pleasant Hill Road - Summershill North.
2. Consideration of request from Mr. Willie Knox for extension of time to complete all improvements to Bethel Park Subdivision Detention Pond.
3. Consideration of request from Bancorp South for extension of time to complete all improvements to Huntleigh Subdivision.
4. Consideration of recommendation for approval of Change Order #3 with Scott Contractors, in the deductive amount of <\$75,960.76>, relative to Sewer Rehabilitation, Phase 1, decreasing the contract amount from \$665,451.75 to \$589,490.99.

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5. Consideration of recommendation to grant authority to bid (SCADA) monitoring system for utility systems.
6. Approve various applications related to MDA and the Methodist project.
7. Authorize the city to make application for a CAP loan from the state for water improvements in the area of Methodist Hospital.

EXECUTIVE SESSION:

1. Acquisition/Disposition of Property
 - Mark Wofford, etux - I-269 utility relocation
 - John Wofford, etux - I-269 utility relocation
 - Metro WWTP/Hampton Inn/Camp Creek Interceptor
2. Pending Litigation
 - Snell - I-269 utility relocation
3. Personnel matters in the Fire Department
Consideration of recommendation for promotions and salary increases; and step increases.
4. Personnel matters in the Police Department
Consideration of request for Military Leave.
5. Personnel matters in the General Services Department
Consideration of request for Administrative Leave.
6. Consideration of Memorandum of Understanding pursuant to Miss. Code Ann. Section 25-41-7(4)(j).

CLAIMS DOCKETS:

Warrant report #02212012, dated 02/17/2012, 368 invoices totaling \$13,098.62.